



J A R Z Y N A & A S S O C I A T E S
A R C H I T E C T S P A

March 25, 2002

Walter Gossett, County Coordinator
Nassau County Board of Commissioners
P.O. Box 1010
Fernandina Beach, FL 32035

Re: Proposal
Hilliard Fire Station

Dear Walt:

Please find enclosed a proposal for architectural services and engineering for a new "free-standing" metal building for a fire station. The scope of services was developed from a detailed conversation with Daniel Salmon and Scott McAskill.

If you should have any questions, please call me (904) 321-4242.

Sincerely,

Anthony D. Jarzyna, NCARB
Architect

ADJ/lfm

Enclosure

cc: Daniel Salmon
File

RECEIVED
COUNTY COORDINATOR'S
OFFICE
02 APR 10 AM 8:32

AR0013286
AA0002718

F O U R J U N I P E R C O U R T
A M E L I A I S L A N D F L O R I D A 3 2 0 3 4
T E L E P H O N E 9 0 4 . 3 2 1 . 4 2 4 2 F A X 9 0 4 . 3 2 1 . 2 0 2 9

Approved
5/20/02
AS



J A R Z Y N A & A S S O C I A T E S
A R C H I T E C T S P A

PROPOSAL AGREEMENT

Nassau County Florida
Hilliard Fire Station
Hilliard, Florida

March 25, 2002

Jarzyna & Associates Architects, P.A. proposes to provide the following architectural and engineering services for (approximately 6,000 - 7,000 sq. ft.) in Hilliard, Florida.

Architectural \$9,800.00 Lump Sum

- Site Plan
- Floor Plans with Interior Layout
- Wall Sections and Details
- Specifications (on drawings)

Structural Engineering

- Floor Slab/Foundation Design Only
- Lighting and Power Plans

Contract Administration (\$0.00) Included (2 PER MONTH, FOR 6-MONTH CONST. PERIOD) *ADJ. 05/15/02*

- Site Visits

The Scope of Services shall be performed beginning upon the notification to proceed from Nassau County (Purchase Order).

This Agreement does not include Interior Design (colors, carpet/tile selection, etc.), Lighting Design, Electrical, Plumbing, Mechanical or Fire Protection Design.

AR0015286
AA0002718

F O U R J U N I P E R C O U R T
A M E L I A I S L A N D F L O R I D A 3 2 0 3 4
T E L E P H O N E 9 0 4 . 3 2 1 . 4 2 4 2 F A X 9 0 4 . 3 2 1 . 2 0 2 9

Additional services, if requested and approved by both parties to the Agreement, shall be provided on an hourly basis as follows:

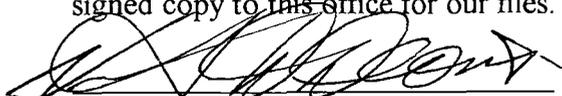
- Architect \$95.00
- Engineer \$80.00
- Site visits (unscheduled) @\$375.00 each - includes mileage @ \$0.40/mile and a Written Report.
- Coordinate or schedule Engineers and Contractors - Site Visits - \$85.00/hour, plus \$0.40/mile mileage.

Expenses, such as mailing, long distance phone calls, telecopies, document printing, and any other incidental costs related to the execution of the work shall be considered reimbursable expenses; these expenses shall be invoiced separately.

Payment for the above services shall be due and payable upon the completion of the work, including Reimbursables, as follows:

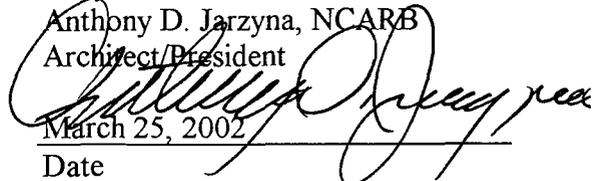
Construction Documents \$9,800.00

If you are in agreement with the Scope of Services, Schedule and Fees, notification to proceed may be given by executing this proposal by signing in the space below and returning one original signed copy to this office for our files.



Accepted By:

Jarzyna & Associates Architects, P.A.
Anthony D. Jarzyna, NCARB
Architect/President



March 25, 2002

Date

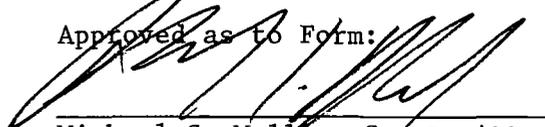
5/20/02
Date

Attest:



J.M. "Chip" Oxley, Jr.
Ex-Officio Clerk

Approved as to Form:



Michael S. Mullin, County Attorney



COPY

JARZYNA & ASSOCIATES
ARCHITECTS P.A.

PROPOSAL AGREEMENT

Nassau County Florida
Hilliard Fire Station
Hilliard, Florida

March 25, 2002

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Structural Engineering

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- Lighting and Power Plans

Contract Administration (\$0.00) Included

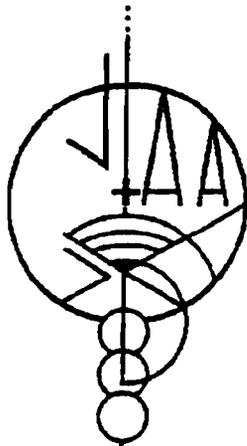
(2 PER MONTH, FOR 6-MONTH CONSTR. PERIOD)
Cly. 05/15/02

- Site Visits

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Faint, illegible text at the bottom of the page, possibly a footer or contact information.



JARZYNA & ASSOCIATES ARCHITECTS P A
4 JUNIPER CT · AMELIA ISLAND, FL 32034
TEL. (904) 321-4242 · FAX. (904) 321-2029

FAX TRANSMISSION

This transmission document and documents accompanying this transmission contain privileged and/or confidential information belonging to Jarzyna & Associates, Architects, P.A., and this information is intended solely for the recipients named. If you are not the named recipient, you are hereby notified to return immediately by U.S. Mail. Reading, copying or disseminating for any purpose is prohibited.

To: DANIEL STANLEY

Date: 05/16/02

Re: NASSAU COUNTY FIRE STATION #40
HILLIARD, FL.

Fax #: 904-277-7213

Pages (including cover sheet) (2)

From: TONY JARZYNA

Message: PLEASE FIND ATTACHED A PROPOSED CHANGE
TO THE CONTRACT ADMINISTRATION (SITE
VISIT) SECTION; THESE ARE SITE VISITS
DURING THE CONSTRUCTION PERIOD, WHICH
IS ESTIMATED NOW AT (6) MONTHS.



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
P. O. Box 1010
Fernandina Beach, Florida 32035-1010

Nick Deonas
David C. Howard
Vickie Samus
Floyd L. Vanzant
Marianne Marshall

Dist. No. 1 Fernandina Beach
Dist. No. 2 Fernandina Beach
Dist. No. 3 Yulee
Dist. No. 4 Hilliard
Dist. No. 5 Callahan

May 23, 2002

JOSEPH M. "Chip" OXLEY, JR.
Ex-Officio Clerk

MICHAEL S. MULLIN
County Attorney

WALTER D. GOSSETT
County Coordinator

Mr. Anthony Jarzyna
Jarzyna & Associates Architects, P.A.
4 Juniper Court
Amelia Island, Florida 32034

RE: Proposal Agreement
Hilliard Fire Station, Hilliard, Florida

Dear Mr. Jarzyna:

At a regular meeting of the Nassau County Board of County Commissioners held May 20, 2002 the Board approved the referenced proposal for architectural services and engineering, not to exceed \$9,800, including two visits per month for the six month construction period.

An executed original document is enclosed for your records.

If I can be of any assistance to you, please let me know.

Sincerely,

J.M. "Chip" Oxley, Jr.
Ex-Officio Clerk

/ca

Enclosure